



**CENTER FOR ADVANCED RESEARCH  
AND TECHNOLOGY**

A regular meeting of the Board of Directors of the Center for Advanced Research and Technology (CART) was held on Tuesday, April 10, 2018 at 4:00 p.m. in Room C100 at CART located at 2555 Clovis Avenue in Clovis, California.

Chairperson Betts called the meeting to order at 4:00 p.m.

**CALL TO ORDER**

**ROLL CALL**

<b>BOARD</b>	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
BETTS	Present	Present	Present	Present	Present	Present	Present	Absent	Present		
GEIL	Present	Present	Present	Present	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COOK	N/A	N/A	N/A	N/A	Present	Present	Present	Present	Present		
DE LA CERDA	Present	Present	Absent	Absent	Absent	N/A	N/A	N/A	N/A	N/A	N/A
KONCZAL	Present	Absent	Present	Present	Present	Absent	Absent	Present	Present		
SANDOVAL	Present	Present	Present	Present	Present	Present	Present	Present	Present		
JOHNSON	N/A	N/A	N/A	N/A	N/A	Present	Present	Present	Absent		
NELSON	Present	Present	Proxy	Present	Present	Present	Present	Present	Present		
O'FARRELL	Present	Present	Present	Present	Present	Present	Present	Present	Proxy		
<b>ADMINISTRATORS</b>											
<b>STAFF</b>											
WATSON	Present	Present	Present	Present	Present	Present	Present	Present	Present		
HANSEN	Present	Present	Absent	Present	Present	Present	Present	Present	Present		
PARKER	Present	Present	Present	Present	Present	Present	Present	Present	Present		

**ATTENDANCE**

Don Ulrich, Deputy Superintendent, Clovis Unified School District, was in attendance/proxy for CUSD Superintendent Dr. O'Farrell.

**APPROVAL OF  
AGENDA**

MCU [Ulrich/Nelson] to approve the agenda as submitted.

**APPROVAL OF  
MINUTES**

MCU [Konzcal/Cook] to approve the minutes of February 13, 2018.

**SPECIAL  
PRESENTATION**

**SPECIAL PRESENTATION**

1. Strategic Plan Update.

CART Teachers Will Dunn, Rachel Kuhtz and Lindsey Johnson presented to the Board, CART Strategic Plan updates.

A. Rachel Kuhtz, Business Lab teacher, presented and discussed with the Board the College and Career Readiness theme.

1. Habits of the Mind – Develop student awareness and increase application of CART's seven Habits of the Mind throughout with regular assessment and reflection.
2. Digital Portfolio – Increase completed student digital portfolios documenting acquired industry related competencies and 21<sup>st</sup> century employability skills.
3. Post-Secondary Plan – Expand student portfolios to include a personalized two-year, post-secondary plan delineating academic, career and personal goal targets consistent with CART's Habits of the Mind skills
4. CART Certifications – Increase the number of certifications students obtain during their tenure at CART

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

- 5. Civic Responsibility – Expand student civic service learning opportunities and participation with industry professionals and community members to strengthen students’ aptitude for civic responsibility.
- 6. Vertical Articulation – Vertical Articulation with local colleges to achieve consistent alignment of essential concepts and skills and increase dual enrollment opportunities.
- B. Will Dunn, Product Development/Robotics teacher, presented and discussed with the Board the Industry Connections theme.
  - 1. Create Lab industry partner connections and maintained annually.
  - 2. Maintain lab partner database with specific contributions provided for each CART lab.
  - 3. Document five or more workplace learning opportunities for each CART lab.
  - 4. Establish alumni database with industry connections.
  - 5. Require Annual Industry Advisory for all CART labs.
- C. Lindsey Johnson, Biomedicine Lab teacher, presented and discussed with the Board the Marketing, Building relationships, and Recruiting theme.
  - 1. Identify CART Brand.
  - 2. Increase number of published articles annually, including CUSD & FUSD Newsletters, Fresno Bee & Clovis Roundup.
  - 3. Create “Landing/Splash Page”.
  - 4. Increase monetary sponsorships and in kind donations.
  - 5. Develop “Fund Raising Strategy” for each lab.
  - 6. Develop comprehensive Alumni Outreach programs.
  - 7. Expand collaboration among CART Faculty and District Administrations which will increase the number of recruited and retained students from both Districts.

MCU [Sandoval/Madden] to approve consent agenda as submitted.

**CONSENT AGENDA**

- 1. Approval of Purchase Orders & Check Register  
Approve purchase orders from March 1, 2018 through March 31, 2018 and warrants numbered 030818M; 031518OM, 032218OM; 032818OM, 032818TX.

**APPROVAL OF PURCHASE ORDERS AND CHECK REGISTER**

- 2. Approval of Student Field Trips  
N/A

**APPROVAL OF STUDENT FIELD TRIPS**

- 2. Approval of Conference Requests

**APPROVAL OF CONFERENCE REQUESTS**

SJVMA Summit  
Fresno, Ca.  
May 17, 2018  
Attendees: Rick Watson, C.E.O. and Wade Peterson, Prod. Dev. Teacher  
520000-778-0000-7780-2700-1110-0-60078- -78  
CONF/TRVL UNRESTRICT SCH ADM

CAPS Summer Huddle  
Overland Park, KS  
June 17 thru June 20, 2018  
Attendees: Rick Watson, C.E.O., Lisa Hansen Dean of Curriculum  
520000-778-9015-7780-2100-7010-060078-78OPR-78  
CONF/TRVL ROP INSTR ADMIN

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

Adobe Max 2018  
Los Angeles, Ca.  
October 14 thru October 17, 2018  
Attendee: Seth Chambers, Teacher Multimedia  
520000-778-0994-7780-1000-1110-0-60078- -78  
CONF/TRVL FOUNDATION INSTR (CMAC)

At N/A the Board convened to closed session.

**CLOSED SESSION**

At N/A the Board reconvened.

**RECONVENE**

**ACTION**

**ACTION**

- 1. Approve CART 2018-19 and 2019-20 Academic Calendars

MCU [Nelson/Konczal] to approve the CART 2018-19 and 2019-20 Academic Calendars

**INFORMATION**

**INFORMATION**

- 1. CART 2018-19 CART Board Meeting Dates  
The Board discussed the dates of the June 2019 meeting.

**STAFF REPORTS**

**STAFF REPORTS**  
Rick Watson, C.E.O.  
Lisa Hansen, Ed. D.  
Dean of Curriculum  
and Instruction

- 1. C.E.O. Report  
Rick Watson, C.E.O., shared with the Board a Thank You letter received by the Cook family from last year's Suzanne Cook Memorial Scholarship recipient Bernadine Ochoa. Bernadine shared how grateful she was to have received that scholarship and what she was currently involved in and how she has positively used those funds. The Cook family has decided to honor Bernadine again this year with a \$1000 Suzanne Cook Memorial Scholarship.
- 2. Upcoming events at CART.
  - a. Spring Open House Events, which include the Biotechnology Lab, Multimedia Angel Awards and Psychology Lab Symposium.
  - b. Monday, May 7<sup>th</sup> at 6:00p.m. is our Senior Awards Night.
  - c. Tuesday, May 15<sup>th</sup> is our Celebration of Student Success Event.

**PUBLIC PRESENTATIONS** – Members of the public will have an opportunity to address the Board. Presentations will be limited to three (3) minutes.  
N/A

**PUBLIC PRESENTATIONS**

The meeting adjourned at 5:35 p.m.  
Respectfully submitted, CART Chairperson, Mike Betts.  
CART JPA Board of Directors  
CART 4.10.18 MB/kp

**ADJOURNMENT**