A regular meeting of the Board of Directors of the Center for Advanced Research and Technology (CART) was held on Tuesday, December 10, 2013 at 4:00 p.m. in Room N102 at CART located at 2555 Clovis Avenue in Clovis, California.

Chairperson Lake called the meeting to order at 4:05 pm.

**CALL TO ORDER**

**ROLL CALL**

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**ADMINISTRATORS**

| PRANDINI    | Present| Present| Present| Present| Present|      |      |       |       |     |      |
| NEECE       | Absent | Absent  | Present| Absent | Absent |      |      |       |       |     |      |

**STAFF**

| WATSON      | Present| Present| Present| Present| Present|      |      |       |       |     |      |
| PARKER      | Present| Present| Present| Present| Present|      |      |       |       |     |      |
| GAROUPA     | Present| Present| Present| Present| Present|      |      |       |       |     |      |

**MSCU [Young/Geil] to approve the agenda as submitted.**

**MSCU [Geil/ Der Manouel] to approve the minutes of the Nov. 12, 2013 regular Board meeting as submitted.**

At N/A the board convened to closed session, to discuss personnel matters as authorized by [Gov’t. Code §54957]

At N/A the board reconvened, there was no action taken during closed session.

**CONSENT**

**MSCU [Young/Geil] to approve the consent agenda as submitted.**

Approve purchase orders from November 1, 2013 through December 10, 2013; and warrants numbered: 110813SN; 111513BS; 112213BS; 112713BS.

**CONSENT AGENDA**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

**CLOSED SESSION**

**RECONVENED**

**CONSENT AGENDA**

**APPROVAL OF PURCHASE ORDERS & CHECK REGISTER**

**Student Trips – Approved**

January 10, 2014
Multi Media Lab
Universal Studios
Hollywood, California
6:45am – 9:00pm - day trip only
Funding – 580004-778-9015-7780-1000-7020-0-60078-78OPR-78 BUS USUAGE ROP GRAPHICS
January 30, 2014
Product Development/Robotics Labs
Jet Propulsion laboratory (JPL)
Flintridge, California
7:30am – 8:30pm - day trip only
Funding – 580004-778-9015-7780-1000-7070-0-60078-78OPR-78 BUS USAGE ROP PROD DEV

ACTION

1. 2013/2014 1st Interim Budget Report (CUSD Representative)
   Budget Report presented by Kassandra Booth, Sr. Accountant, CUSD.

MSCU [Geil/Young] to approve the 2013/2014 1st Interim Budget as submitted

2. Acceptance of Donation;
   2005 Ford Escape Hybrid, donated by Walter G. Lake

MSCU [Young/Hanson] to approve the 2013/2014 1st Interim Budget as Submitted

INFORMATION

H. INFORMATION
1. 2012/2013 Audit Report (CUSD Representative)
   Audit Report presented by Kassandra Booth, Sr. Accountant, CUSD. Discussed the process of choosing the Auditing Company.

3. Appointment of Representatives to Board Subcommittees
   • Appoint Board Members to the following committees;
     ▪ Strategic Planning “Ad Hoc” committee, Richard Lake, Sam Geil.
     ▪ Marketing/Advertising subcommittee will be determined and placed during the CART Board meeting, January 14, 2014
I. Board “Ad Hoc” Committee Report
   (Lake, Geil)

   Mr. Geil gave a summary of the first meeting of the “Strategic Planning” committee. The main focus of this meeting was the CART mission and vision. The process of this was discussed as well as opinions and thoughts by the committee and CART’s CEO, Mr. Rick Watson and CART’s Dean of Curriculum, Mrs. Beth Garoupa.

J. STAFF REPORTS
   1. C.E.O. Report

   **CART Visitors**

   **November 21st**- Sanger Unified School District Administration and Teachers/Administration from Sanger High School and Fairmont Middle School

   **December 3rd**- El Capitan High School- Merced CA- two administrators and two teachers

   **December 6th/7th**- O’Connell High School from San Francisco Unified School District- 3rd visit this year and they will be bringing parents and students to this visit

   **CART Events**

   - **Niels and Minna Due Jensen visit**- Niels is the retired Chairman of Grundfos and is currently the Chairman of the Pol Due Jensen Foundation
     - Jerry Cook hosted Niels and Minna and I want to thank those of you who were able to be here for the Welcoming Ceremony
     - Niels was quite pleased with the learning activities they heard about regarding the Pol Due Jensen Foundation Grant at CART
     - Niels and Minna also visited the Environmental Science and Product Development/Robotics Labs

   - **CART Board Subcommittee on Strategic Planning**
     - Our first ever Subcommittee met on Tuesday 12/3
       - Sam Geil, Richard Lake, Beth Garoupa and Rick Watson were in attendance
       - Topics included CART’s Vision, Mission, and Strategic Planning Process

   - **CART Recruiting Season**
     - Our Teacher Teams are out visiting schools already
       - Hoover HS- 12/3
       - Clovis North HS- 12/3
• Sunnyside HS- 12/4
  o CART Tours have also started where each partner high
school brings their current sophomores and juniors
interested in CART for an interactive tour
  o CWHS- 11/20, 12/5

• CART Showcase
  o Students in all labs are currently working on and preparing
for their Showcase
  o SHOWCASE is Thursday- JANUARY 16th. Please add
this date to your calendar as a SAVE THE DATE with an
invitation to follow
  o We will preview some of our students work at our January
Board Meeting

2. Dean of Curriculum/Instruction Report
  • Completed College & Career readiness
curriculum
  • CART to possibly present at an upcoming model
school event.
  • Partner with C.E.V.I.L. regarding the Model
Schools Conference.

Members of the public were given an opportunity to address the Board.
There was no one present to address the Board.
The meeting adjourned at 4:38 pm.
Respectfully Submitted,
Richard Lake, Chairman, CART JPA Board of Directors

CART: 12.10.2013.kp