



C E N T E R F O R A D V A N C E D R E S E A R C H A N D T E C H N O L O G Y

A regular meeting of the Board of Directors of the Center for Advanced Research and Technology (CART) was held on Tuesday, November 8, 2016 at 4:00 p.m. in Room N102 at CART located at 2555 Clovis Avenue in Clovis, California.

Chairperson Sandoval called the meeting to order at 4:04p.m.

CALL TO ORDER

ROLL CALL

BOARD	August	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
GEIL	Absent	Present	Absent	Present							
HANSON	Proxy	Proxy	Present	Proxy							
DER MANOUEL	Present	Absent	Absent	Present							
BETTS	Proxy	Present	Present	Present							
SANDOVAL	Present	Present	Present	Present							
ASHJIAN	Present	Absent	Present	Present							
YOUNG	Present	Present	Present	Present							
ADMINISTRATORS											
STAFF											
WATSON	Present	Present	Present	Present							
HANSEN	Present	Present	Absent	Present							
PARKER	Present	Present	Present	Present							

Kurt Madden, Chief Technology Officer, Fresno Unified School District, was in attendance/proxy for Superintendent Hanson.

ATTENDANCE

MCU [Ashjian/Betts] to approve the agenda as submitted.

**APPROVAL OF
AGENDA**

MCU [Der Manouel/Ashjian] to approve the minutes of September 13, 2016.

**APPROVAL OF
MINUTES**

MCU [Der Manouel/Geil] to approve consent agenda as submitted.

1. Approval of Purchase Orders & Check Register
Approve purchase orders from October 1, 2016 through October 31, 2016; and warrants numbered: 100616SN; 101316SN; 102016SN; 102716SN; 103116SN.

CONSENT AGENDA

2. Approval of Student Field Trips
Fulton Mall Walking Project
Fresno, Ca.
November 14 & 15, 2016 *day trip only*
Econ & Hospitality Lab
580004-778-9015-7780-1000-7050-0-60078-78OPR-78
BUS / CART ROP ECON/FIN

**APPROVAL OF
PURCHASE
ORDERS AND
CHECK REGISTER**

3. Approval of Conference Requests
Solid Works World 2017
Los Angeles, Ca.
February 5th – 8th, 2017
Attendee(s): Brian Emerson, Teacher, Product Development and Robotics
520000-778-9015-7780-1000-7070-0-60078-78OPR-78
CONF/TRVL PROD DEV

**APPROVAL OF
STUDENT FIELD
TRIPS**

**APPROVAL OF
CONFERENCE
REQUESTS**

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At N/A the Board convened to closed session to discuss personnel matters as authorized by [Gov't. Code §54957]

CLOSED SESSION

At N/A the Board reconvened.

RECONVENE

ACTION

ACTION

1. Geekwise/CART Partnership Agreement

The Geekwise/CART Partnership Agreement was tabled and will be resubmitted for Board approval pending Geekwise Insurance Policy Documents review by Mr. Der Manouel, and ensuring there is an indemnification clause in the contract.

STAFF REPORTS

STAFF REPORTS
Rick Watson, C.E.O.
Lisa Hansen, Ed.D
Dean of Curriculum
and Instruction

Rick Watson, C.E.O., updated the Board on the progress the staff has made on the Strategic Plan since the last CART Board Meeting in October:

- a. The staff met on November 1st for a scheduled staff meeting. In that meeting the CART Leadership Team shared the draft format for the CART Strategic Plan. Dr. Lisa Hansen shared with the Board the draft format.
- b. The staff also conducted an activity designed by the Leadership Team where in designated groups they brainstormed examples of activities they do to exemplify each of CART's Design Principles. The groups also brainstormed ways they could stretch or grow in these identified activities. Dr. Lisa Hansen presented the brain storming document and data.
- c. Following the staff meeting the CART Leadership Team met and analyzed the data collected, organized it, and created the next step activity for Monday November 7th (Professional Development Day).
- d. Monday 11/7/16 the staff convened for the next step in the strategic planning process. In this meeting the staff worked in designated groups to start assimilating and prioritizing the data collected during the brainstorming session (which was cleaned up and organized into like themes by Dr. Lisa Hansen). Dr. Lisa Hansen shared with the Board the reorganized brainstorm document and data.
- e. The staff groups were asked to identify from this data at least two activities from each Design Principle that could be designated as growth targets. Dr. Lisa Hansen showed the Board this working document. Rick Watson, C.E.O., suggested that this form is being considered for the format of the working section of the Strategic Plan.
- f. Next steps: The leadership team will analyze this data and determine the next step activity which will be conducted at the next staff meeting on December 6, 2016.

1 g. Mr. Watson invited the Board Members to attend any of the meetings
2 where the staff would be continuing their work on the CART Strategic
Plan and stated that he would make sure those dates were sent out to
them.

3 h. Mr. Watson also stated that he thought the next step would be for the
4 staff to identify the agreed upon growth targets then to start working
on the ways to measure their success.

5 **Comments from the Board Members:**

6 Mr. Der Manouel suggested that if the staff hasn't considered including
7 a SWOT analysis as part of the strategic planning process they should
still do so.

8 Mr. Madden suggested that since we are not seeing or hearing that the
9 CART replication process (franchise approach) was being discussed as a
10 part of the strategic planning process, that we consider leaving it out of
this process only so that it doesn't impede progress and so that CART
11 could continue to focus internally on being a world class educational
program. Dr. Young agreed.

12 Mr. Ashjian did want to make sure that if we left it out of the strategic
planning process it still would be on the table for future consideration,
13 particularly for the future possibility of building a CART "West".

14 Mr. Watson stated that whether CART replication was a part of the
strategic plan or not the CART Staff would always be available to assist
15 anyone in their process of replicating the CART program or concept.

16 **INFORMATION**

- 17 1. 2016-17 Interim Budget Report (CUSD Representative)
18 2. 2015-16 CART Annual Financial Report June 30, 2016 (CUSD
Representative)

INFORMATION

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20 The information was unavailable for review and will be reviewed and
21 approved at the regularly scheduled CART Board Meeting, December
13, 2016.

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23 **PUBLIC PRESENTATIONS** – Members of the public will have an
24 opportunity to address the Board. Presentations will be limited
to three (3) minutes.

**PUBLIC
PRESENTATIONS**

25 The meeting adjourned at 4:40p.m.
26 Respectfully submitted, CART Chairperson, Betsy Sandoval.
27 CART JPA Board of Directors
CART: 11.08.16.kp

ADJOURNMENT

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